Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

TAXATION AND REVENUE

VAT/GST Specialist Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

- **DURATION**
  5 Days Practical Hands-on
- **DELIVERY MODES**
  In-Person Class & Live Virtual
- **CERTIFICATION**
  Accredited Certificate of Completion
- **INTAKES / DATES**
  Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 21, 2026

Academic & Professional Training Year: 2026

DATASTAT TRAINING INSTITUTE

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VAT/GST Specialist Training Course

Taxation and Revenue • 5 Days Intensive • Accredited Certification

Course Overview

VAT/GST Specialist Training Course is meticulously designed to equip finance and taxation professionals with cutting-edge knowledge and practical skills in indirect taxation systems.

Key Skills & Software Tools Covered

Ms Word

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
29 Dec 2025 – 2 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
29 Dec 2025 – 2 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Cape Town	Classroom / 5d	**$4,500 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Addis Ababa	Classroom / 5d	**$3,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Singapore	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Istanbul	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Bangkok	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Accra	Classroom / 5d	**$4,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
5 Jan 2026 – 9 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

VAT/GST Specialist Training Course

Introduction

VAT/GST Specialist Training Course is meticulously designed to equip finance and taxation professionals with cutting-edge knowledge and practical skills in indirect taxation systems. In an era of digital transformation and globalized commerce, understanding VAT and GST frameworks is crucial for ensuring compliance, optimizing tax strategies, and enhancing organizational efficiency. This course integrates real-world case studies, hands-on exercises, and regulatory updates to provide participants with a comprehensive understanding of VAT/GST principles, risk management, and reporting obligations. Participants will develop the expertise to navigate complex tax landscapes, mitigate compliance risks, and drive revenue optimization initiatives effectively.

This training also emphasizes the strategic role of VAT/GST in financial planning and business operations. By blending theoretical frameworks with practical applications, participants will gain proficiency in transaction analysis, cross-border taxation, and dispute resolution. Emerging trends such as e-commerce taxation, digital invoicing, and automation in tax reporting are thoroughly explored, enabling professionals to stay ahead in the evolving taxation environment. The course fosters critical thinking, analytical capabilities, and problem-solving skills necessary for achieving operational excellence in VAT/GST compliance and advisory functions.

Course Objectives

- Understand the foundational principles and legislative frameworks of VAT/GST
- Analyze VAT/GST implications on domestic and cross-border transactions
- Implement effective tax compliance and reporting strategies
- Master VAT/GST registration, invoicing, and documentation requirements
- Identify and manage VAT/GST risks in business operations
- Explore digital VAT/GST solutions including e-invoicing and e-filing systems
- Apply VAT/GST knowledge in audit and dispute resolution scenarios
- Integrate indirect taxation considerations into strategic business decisions
- Monitor VAT/GST policy updates and regulatory changes
- Optimize VAT/GST recovery and cost management processes
- Develop internal controls and process frameworks for compliance assurance
- Enhance organizational reputation through accurate and timely tax management
- Leverage technology and analytics for VAT/GST data-driven insights

Organizational Benefits

- Improved compliance with VAT/GST regulations
- Reduced risk of penalties and audit exposure
- Streamlined tax processes and documentation
- Enhanced cross-border transaction efficiency
- Optimized input tax recovery and cash flow management
- Strengthened decision-making through tax insights
- Increased operational efficiency and accuracy
- Better resource allocation in tax functions
- Strengthened stakeholder confidence and credibility
- Alignment with global taxation standards

Target Audiences

- Tax professionals and accountants
- Finance managers and controllers
- Compliance officers
- Auditors and internal control specialists
- VAT/GST consultants
- Legal professionals in taxation
- Business owners and entrepreneurs
- Government revenue officials

Course Duration: 5 days

Course Modules

Module 1: Introduction to VAT/GST

- Overview of VAT/GST principles and legislation
- Key differences between VAT and GST systems
- Taxable supplies and exempt transactions
- VAT/GST compliance obligations
- Practical exercise on VAT/GST calculation
- Case Study: VAT implementation in a mid-sized enterprise

Module 2: VAT/GST Registration & Documentation

- Registration procedures and thresholds
- Maintaining accurate records and invoices
- Electronic filing and record-keeping
- Common registration errors and remedies
- Hands-on invoice preparation session
- Case Study: Registration challenges in cross-border operations

Module 3: VAT/GST on Domestic Transactions

- Taxable goods and services analysis
- Input tax recovery and credit mechanism
- Zero-rated and exempt supplies
- Compliance checks and reporting obligations
- Practical exercises on domestic transactions
- Case Study: Domestic VAT compliance audit

Module 4: Cross-Border VAT/GST Transactions

- Import and export tax rules
- Reverse charge mechanisms
- International trade documentation
- Handling VAT/GST in e-commerce transactions
- Exercises on cross-border tax calculation
- Case Study: VAT treatment of digital services

Module 5: VAT/GST Audit & Risk Management

- Audit procedures and documentation requirements
- Common risk areas in VAT/GST compliance
- Handling tax inspections and disputes
- Mitigation strategies for penalties
- Practical risk assessment exercises
- Case Study: Audit findings and compliance improvement

Module 6: Digital Solutions in VAT/GST

- E-filing, e-invoicing, and automation tools
- Tax data analytics for compliance
- Cloud-based VAT/GST management systems
- Integration with ERP systems
- Hands-on digital tool usage session
- Case Study: Digital transformation in VAT compliance

Module 7: VAT/GST Dispute Resolution

- Understanding disputes and appeals processes
- Negotiation strategies with tax authorities
- Documentation and evidence management
- Role of legal frameworks in dispute resolution
- Simulation exercise on dispute resolution
- Case Study: Successful VAT appeal case

Module 8: Emerging Trends & Strategic Applications

- E-commerce and digital economy taxation
- Sustainable and green VAT initiatives
- Policy changes and global taxation trends
- Strategic VAT/GST planning in organizations
- Scenario analysis for future VAT/GST challenges
- Case Study: Strategic tax planning in multinational company

Training Methodology

- Interactive lectures and conceptual explanations
- Real-life case studies for practical insights
- Hands-on exercises and simulations
- Group discussions and peer learning activities

- Digital tool demonstrations and applications
- Continuous assessment and feedback sessions

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/vat-gst-specialist-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.