Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

PROJECT MANAGEMENT

Training Course on Grant Management and Fundraising

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

- **DURATION**
  5 Days Practical Hands-on
- **DELIVERY MODES**
  In-Person Class & Live Virtual
- **CERTIFICATION**
  Accredited Certificate of Completion
- **INTAKES / DATES**
  Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 21, 2026

Academic & Professional Training Year: 2026

DATASTAT TRAINING INSTITUTE

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Training Course on Grant Management and Fundraising

Project Management • 5 Days Intensive • Accredited Certification

Course Overview

Grant Management and Fundraising Training Course equips participants with the knowledge and practical tools to successfully identify funding opportunities, develop compelling proposals, and manage grants to achieve impactful outcomes.

Key Skills & Software Tools Covered

Grant Management • Fundraising • Financial Management • Stakeholder Engagement • Reporting

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
5 Jan 2026 – 9 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
5 Jan 2026 – 9 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Cape Town	Classroom / 5d	**$4,500 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Addis Ababa	Classroom / 5d	**$3,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Singapore	Classroom / 5d	**$5,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Istanbul	Classroom / 5d	**$5,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Bangkok	Classroom / 5d	**$5,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Accra	Classroom / 5d	**$4,000 USD / KES 90,000**
12 Jan 2026 – 16 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
12 Jan 2026 – 16 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
12 Jan 2026 – 16 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

Training Course on Grant Management and Fundraising, Nairobi and Mombasa, Kenya

Training on fundraising and grant management is an important course in the daily life as it helps people to management loans and grant provided by finance institution. In addition, individuals will obtain knowledge on how to raise funds meant for funding various activities such as education, hospital bill among other. Grants management and fundraising relates to the administrative tasks which mostly deals with handling of the money, reporting, and program implementation in a way that meets generally accepted standards as well as the requirements of the funding source. The trainees will not require any software during the training sessions.

Duration

5 days

Targeted Audience

The course will mainly target the members of the society who have general knowledge on finance management skills, education, and business. In addition the course wishes to be acquainted with financial management concepts which will help in application in the real life. Further the course does not require prior attendance.

Learning objectives

And the end of training the participants will be able to:

i. To develop organizational fundraising strategy, completive funding proposal, use log frame and other proposal writing, costing and budgeting tools.

ii. Apply various skills of grant management and fundraising

iii. Allocate funds to the necessary activities

iv. To design and use various fundraising approaches and methods in fundraising, types of funds and funding frameworks.

v. Handle funds appropriately to avoid embezzlement

Course Content

Module 1

a. Overview of Grants Management Cycle

b. Basic concepts in grant management

c. Key challenges in grant management

d. The grant management lifecycle

e. Grant management plan

Module 2: Proposal Writing

a. Developing proposal

b. Project proposal writing

c. Project Planning

d. Project problem analysis

e. Grant Award Contract

f. Award Review

g. Fundraising Tips, Implementation, Compliance

h. Budgeting

Module 3

a. Responsibilities and routines in grant management

b. The flow of donor funds

c. Assessing the terms and conditions in grant agreements

d. Grant agreements, and accounting and procurement systems

e. Complying with donor reporting requirements

f. Managing key relationships for successful grant management

Module 4

a. Types of costs

b. Eligible and ineligible costs

c. Cost Share/ Matching costs

d. Procurement Procedures

e. Grant Tracking Tools

f. Costs eligibility and administration

Module 5

a. Programme evaluation

b. Grant Reporting,

c. Financial Documentation and Reporting

d. Documentation, Internal Controls; Audit, Narrative Reporting, Partnerships & consortia management, Donor Compliance,

e. Personnel &Staff Issues (Ethics): Contracts, Time Sheets, Travel & Per diem: Itinerary, assigning, Assets & Inventory Management, Co-Financing

Methodology

The instructor led trainings are delivered using a blended learning approach and comprises of presentations, guided sessions of practical exercise, web-based tutorials and group work. Our facilitators are seasoned industry experts with years of experience, working as professional and trainers in these fields.

Key Notes

i. The participant must be conversant with English.

ii. Upon completion of training the participant will be issued with an Authorized Training Certificate

iii. Course duration is flexible and the contents can be modified to fit any number of days.

iv. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and a Certificate upon successful completion of Training.

v. One-year post-training support Consultation and Coaching provided after the course.

vi. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/training-course-on-grant-management-and-fundraising to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.