Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

LEGAL INSTITUTE

Tax Dispute Resolution, Negotiation and Settlement Procedures Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

DURATION
5 Days Practical Hands-on

DELIVERY MODES
In-Person Class & Live Virtual

CERTIFICATION
Accredited Certificate of Completion

INTAKES / DATES
Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 23, 2026

Academic & Professional Training Year: 2026

DATASTAT TRAINING INSTITUTE

P.O. Box 102802-00101, Nairobi, Kenya

Training Centers: Nairobi • Mombasa • Kigali • Dubai • Live Virtual Academy

Tel: +254 724 527 104 | +254 734 969 612

Email: training@datastatresearch.org

www.datastatresearch.org

Tax Dispute Resolution, Negotiation and Settlement Procedures Training Course

Legal Institute • 5 Days Intensive • Accredited Certification

Course Overview

Tax Dispute Resolution, Negotiation and Settlement Procedures Training Course is designed to equip tax professionals, legal practitioners, revenue authorities, financial managers and corporate executives with advanced knowledge and practical skills in managing tax disputes, negotiating tax liabilities and implementing effective tax settlement procedures.

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
23 Nov 2026 – 27 Nov 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Cape Town	Classroom / 5d	**$4,500 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Addis Ababa	Classroom / 5d	**$3,000 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Singapore	Classroom / 5d	**$5,000 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Istanbul	Classroom / 5d	**$5,000 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Bangkok	Classroom / 5d	**$5,000 USD / KES 110,000**
23 Nov 2026 – 27 Nov 2026	Accra	Classroom / 5d	**$4,000 USD / KES 110,000**
30 Nov 2026 – 4 Dec 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
30 Nov 2026 – 4 Dec 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 110,000**
30 Nov 2026 – 4 Dec 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 110,000**

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

Tax Dispute Resolution, Negotiation and Settlement Procedures Training Course

Introduction

Tax Dispute Resolution, Negotiation and Settlement Procedures Training Course is designed to equip tax professionals, legal practitioners, revenue authorities, financial managers and corporate executives with advanced knowledge and practical skills in managing tax disputes, negotiating tax liabilities and implementing effective tax settlement procedures. As tax regulations become increasingly complex and revenue authorities strengthen compliance enforcement, organisations require effective strategies for addressing tax controversies, resolving assessment disagreements and minimising financial and legal exposure.

. Participants will examine domestic and international tax dispute resolution frameworks, procedural requirements, statutory timelines and emerging approaches to resolving tax controversies without prolonged litigation. Through interactive case studies, negotiation simulations, practical exercises and expert-led discussions, participants will develop the ability to assess disputed tax liabilities, prepare persuasive legal and technical arguments, negotiate favourable settlement terms and manage tax disputes through administrative and judicial channels. The training also addresses cross-border tax disputes, mutual agreement procedures (MAP), transfer pricing controversies, tax treaty interpretation and digital tax administration, enabling participants to strengthen organisational tax governance, protect financial interests and achieve sustainable tax dispute outcomes.

Course Duration

5 Days

Course Objectives

- Understand the legal and regulatory frameworks governing tax dispute resolution and tax controversy management.
- Develop effective strategies for identifying, preventing and managing tax disputes.
- Analyse tax assessments, objections and administrative decisions to establish grounds for dispute.
- Apply advanced tax negotiation techniques to achieve favourable settlement outcomes.
- Understand alternative dispute resolution mechanisms, including mediation, arbitration and facilitated negotiations.
- Develop effective procedures for filing tax objections, administrative appeals and judicial challenges.
- Evaluate tax liabilities, interest, penalties and potential settlement exposures.
- Apply tax settlement procedures and structure legally enforceable settlement agreements.
- Strengthen communication and stakeholder engagement with revenue authorities and tax regulators.
- Understand transfer pricing disputes, international tax controversies and cross-border dispute resolution.
- Apply mutual agreement procedures and relevant tax treaty mechanisms to international tax disputes.
- Develop strategies for tax litigation risk assessment, evidence preparation and case management.
- Strengthen organisational tax governance through proactive dispute prevention, compliance monitoring and effective settlement management.

Target Audience

- Tax managers, tax consultants and tax compliance professionals.
- Legal practitioners, advocates and corporate legal advisers.
- Revenue authority officers and tax administration professionals.
- Finance directors, chief financial officers and financial controllers.
- Accountants, auditors and taxation specialists.
- Corporate executives and business owners responsible for tax governance.
- Transfer pricing specialists and international tax advisers.
- Government officials, policymakers and regulatory compliance professionals.

Course Modules

Module 1: Fundamentals of Tax Dispute Resolution and Legal Frameworks

- Understanding the nature, causes and classification of tax disputes.
- Overview of domestic tax legislation and dispute resolution frameworks.
- Rights and obligations of taxpayers and revenue authorities.
- Tax assessment disagreements, objections and administrative reviews.
- Principles of procedural fairness, transparency and taxpayer protection.
- Case Studies: Resolving a corporate income tax assessment dispute arising from disputed business expenses.

Module 2: Tax Dispute Identification, Assessment and Case Preparation

- Identifying common sources of tax controversies and compliance disagreements.
- Reviewing tax audits, assessments and supporting documentation.
- Evaluating disputed tax liabilities, penalties and interest calculations.
- Developing tax dispute strategies and conducting preliminary case assessments.
- Preparing evidence files, technical submissions and legal arguments.
- Case Studies: Preparing a dispute response following a VAT assessment based on disallowed input tax claims.

Module 3: Tax Objections, Administrative Appeals and Review Procedures

- Understanding statutory requirements for filing tax objections.
- Preparing effective notices of objection and supporting submissions.
- Managing administrative appeal procedures and statutory deadlines.
- Evaluating decisions issued by tax commissioners and administrative review bodies.
- Developing escalation strategies for unresolved tax disputes.
- Case Studies: Challenging an additional tax assessment through formal administrative objection procedures.

Module 4: Advanced Tax Negotiation Strategies and Communication Skills

- Understanding negotiation principles and behavioural dynamics in tax disputes.
- Developing persuasive negotiation positions and settlement proposals.

- Applying interest-based negotiation and conflict management techniques.
- Managing negotiations involving disputed liabilities, penalties and interest.
- Building effective communication and stakeholder engagement strategies.
- Case Studies: Negotiating a reduction of disputed tax penalties following evidence of genuine compliance challenges.

Module 5: Alternative Dispute Resolution (ADR), Mediation and Arbitration

- Understanding alternative dispute resolution frameworks in taxation.
- Applying mediation techniques to resolve complex tax controversies.
- Evaluating arbitration and other facilitated dispute resolution mechanisms where legally available.
- Managing confidential negotiations and settlement discussions.
- Assessing the advantages, limitations and legal implications of ADR.
- Case Studies: Resolving a commercial tax dispute through structured mediation rather than prolonged litigation.

Module 6: Tax Settlement Procedures, Payment Arrangements and Penalty Mitigation

- Understanding statutory tax settlement and compromise mechanisms.
- Developing structured tax settlement proposals and payment arrangements.
- Evaluating instalment payment plans and negotiated repayment schedules.
- Exploring penalty remission, interest relief and voluntary disclosure provisions.
- Drafting settlement agreements and monitoring compliance with agreed terms.
- Case Studies: Negotiating a structured repayment arrangement for a company facing significant outstanding tax liabilities.

Module 7: International Tax Disputes, Transfer Pricing and Cross-Border Resolution

- Understanding international tax disputes and double taxation challenges.
- Managing transfer pricing adjustments and related-party transaction controversies.
- Applying tax treaties and mutual agreement procedures (MAP).
- Addressing withholding tax disputes and cross-border tax assessments.
- Understanding international tax cooperation and dispute resolution standards.
- Case Studies: Resolving a transfer pricing dispute involving the adjustment of intercompany service charges.

Module 8: Tax Litigation, Settlement Enforcement and Dispute Prevention

- Understanding tax litigation procedures and judicial dispute resolution.
- Preparing documentary evidence, witness statements and legal submissions.
- Assessing litigation costs, financial exposure and settlement alternatives.
- Enforcing settlement agreements and monitoring agreed payment obligations.
- Developing tax dispute prevention frameworks and organisational governance systems.
- Case Studies: Evaluating whether to pursue litigation or accept a negotiated settlement following an unsuccessful administrative appeal.

Training Methodology

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/tax-dispute-resolution-negotiation-and-settlement-procedures-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.