Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

TAXATION AND REVENUE

Tax Data Management and Data Integrity Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

DURATION
5 Days Practical Hands-on

DELIVERY MODES
In-Person Class & Live Virtual

CERTIFICATION
Accredited Certificate of Completion

INTAKES / DATES
Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 21, 2026

Academic & Professional Training Year: 2026

DATASTAT TRAINING INSTITUTE

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Tax Data Management and Data Integrity Training Course

Taxation and Revenue • 5 Days Intensive • Accredited Certification

Course Overview

Tax Data Management and Data Integrity Training Course is designed to equip participants with comprehensive knowledge, modern tools, and practical techniques needed to manage tax data at every stage of its lifecycle.

Key Skills & Software Tools Covered

Ms Word

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
29 Dec 2025 – 2 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
29 Dec 2025 – 2 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Cape Town	Classroom / 5d	**$4,500 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Addis Ababa	Classroom / 5d	**$3,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Singapore	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Istanbul	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Bangkok	Classroom / 5d	**$5,000 USD / KES 90,000**
29 Dec 2025 – 2 Jan 2026	Accra	Classroom / 5d	**$4,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
5 Jan 2026 – 9 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
5 Jan 2026 – 9 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

Tax Data Management and Data Integrity Training Course

Introduction

Tax data has become one of the most valuable informational assets for both private institutions and public revenue bodies due to the rapid adoption of digital filing systems, electronic documentation, cloud-based compliance platforms, and real-time reporting environments. As technology transforms how tax information is captured, stored, exchanged, and analyzed, ensuring high-level data integrity is now a strategic requirement rather than a technical option. Strong data accuracy, completeness, and consistency form the foundation for credible reporting, effective audits, informed policymaking, efficient taxpayer services, and improved operational transparency.

Tax Data Management and Data Integrity Training Course is designed to equip participants with comprehensive knowledge, modern tools, and practical techniques needed to manage tax data at every stage of its lifecycle. The course explores data governance models, quality assurance controls, digital architecture, validation and reconciliation procedures, automation methodologies, and robust data security frameworks. With hands-on exercises, real-world case studies, and guided system demonstrations, participants will develop the capability to streamline tax processes, prevent costly errors, enhance reporting efficiency, and sustain long-term information reliability across diverse tax functions.

Course Objectives

- Understand core principles of tax data management and governance.

- Strengthen awareness of data integrity risks and control measures.
- Apply trending tax technology tools for data validation and quality improvement.
- Establish structured processes for tax data cleansing and transformation.
- Integrate data management practices into tax reporting workflows.
- Implement secure handling and storage processes for sensitive tax data.
- Improve accuracy and consistency using automated tax data tools.
- Monitor tax data quality through KPIs and validation rules.
- Develop governance frameworks to support compliance and audit readiness.
- Assess and mitigate integrity issues in tax data systems.
- Enhance collaboration between tax, IT, and compliance functions.
- Utilize data insights to improve compliance effectiveness.
- Build long-term strategies for sustaining high-quality tax data.

Organizational Benefits

- Improved accuracy and reliability of tax reporting
- Reduced audit risks through strong data controls
- Streamlined data workflows across tax systems
- Increased compliance efficiency and reduced operational costs
- Enhanced transparency for regulators and auditors
- Stronger data governance for digital tax environments
- Minimized errors through automation and validation
- Strengthened cybersecurity for sensitive tax data
- Better decision-making supported by clean and structured data
- Improved integration with ERP and tax technology platforms

Target Audiences

- Tax managers and tax officers
- Data management and compliance professionals
- Revenue authority personnel and auditors
- Corporate finance and accounting teams
- Tax technology and digital transformation staff
- IT and system integration specialists
- Risk management and internal audit teams
- Consultants working in tax administration and analytics

Course Duration: 5 days

Course Modules

Module 1: Fundamentals of Tax Data Management

- Overview of tax data types and sources
- Importance of data integrity in tax ecosystems
- Common challenges in tax data environments
- Components of a structured data management approach
- Regulatory expectations and compliance relevance
- Case Study: Inaccurate taxpayer records affecting reporting

Module 2: Tax Data Governance Frameworks

- Principles of governance for tax data
- Data ownership, stewardship, and accountability
- Policies and procedures for controlling tax data
- Metadata and taxonomical structures
- Aligning governance with regulatory frameworks
- Case Study: Governance gaps leading to audit findings

Module 3: Data Quality Controls and Validation

- Techniques for tax data cleansing and transformation
- Applying quality rules and validation checkpoints
- Identifying errors, inconsistencies, and duplicates
- Automation of quality monitoring processes
- Managing exceptions and corrective workflows
- Case Study: VAT data corrections improving compliance accuracy

Module 4: Tax Data Architecture and Storage

- Designing tax data structures and repositories
- Integration with ERP and financial systems
- Data warehousing approaches for tax
- Secure storage and access management
- Cloud-based tax data hosting considerations
- Case Study: Storage misconfigurations causing reporting delays

Module 5: Tax Data Security and Privacy

- Recognizing security risks in tax systems
- Encryption, authentication, and user access controls
- Secure transfer and storage of sensitive tax information
- Privacy compliance and data protection principles
- Monitoring and incident reporting requirements
- Case Study: Unauthorized access causing data integrity breaches

Module 6: Automation Tools for Tax Data Management

- Automation for extracting, transforming, and loading tax data
- Use of robotic process automation in tax environments
- API-based integrations for tax system connectivity
- Improving accuracy with machine-assisted validation
- Benefits of workflow automation for tax operations
- Case Study: Automation reducing return-filing errors

Module 7: Tax Reporting, Reconciliation, and Error Handling

- Structured approaches to preparing tax reports
- Managing mismatches across data sources
- Reconciliation techniques for transactional data
- Error resolution processes for tax submissions
- Ensuring traceability and auditability of corrections
- Case Study: Reconciliation resolving multi-system data conflicts

Module 8: Building a Tax Data Integrity Improvement Plan

- Assessing current data integrity maturity
- Identifying critical gaps and risks
- Developing structured improvement roadmaps
- Training teams to strengthen data responsibilities
- Monitoring long-term performance and progress
- Case Study: Successful implementation of a data integrity improvement framework

Training Methodology

- Instructor-led presentations and conceptual briefings
- Practical exercises and structured data simulations
- Group discussions and peer-based learning activities
- Case study analysis for real-world tax data scenarios
- Demonstrations of tax data tools and validation methods
- Continuous assessments and interactive feedback

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/tax-data-management-and-data-integrity-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.