Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

MONITORING AND EVALUATION

Learning Reviews and After-Action Reports in M&E Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

DURATION
5 Days Practical Hands-on

DELIVERY MODES
In-Person Class & Live Virtual

CERTIFICATION
Accredited Certificate of Completion

INTAKES / DATES
Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 21, 2026

Academic & Professional Training Year: 2026

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Learning Reviews and After-Action Reports in M&E Training Course

Monitoring and Evaluation • 5 Days Intensive • Accredited Certification

Course Overview

Learning Reviews and After-Action Reports in M&E Training Course emphasizes evidence-based decision-making, knowledge management, and organizational learning, empowering M&E professionals to systematically capture lessons learned and translate insights into actionable improvements.

Key Skills & Software Tools Covered

Lesson documentation • Performance analysis • Reflection facilitation • Improvement planning

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
19 Jan 2026 – 23 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
19 Jan 2026 – 23 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Cape Town	Classroom / 5d	**$4,500 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Addis Ababa	Classroom / 5d	**$3,000 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Singapore	Classroom / 5d	**$5,000 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Istanbul	Classroom / 5d	**$5,000 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Bangkok	Classroom / 5d	**$5,000 USD / KES 90,000**
19 Jan 2026 – 23 Jan 2026	Accra	Classroom / 5d	**$4,000 USD / KES 90,000**
26 Jan 2026 – 30 Jan 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
26 Jan 2026 – 30 Jan 2026	Kigali	Classroom / 5d	**$3,000 USD / KES 90,000**
26 Jan 2026 – 30 Jan 2026	Dubai	Classroom / 5d	**$5,000 USD / KES 90,000**

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

Learning Reviews and After-Action Reports in M&E Training Course

Introduction

In today's fast-evolving Monitoring and Evaluation (M&E) landscape, learning reviews and after-action reports (AARs) are critical tools for enhancing program performance, accountability, and adaptive management. Learning Reviews and After-Action Reports in M&E Training Course emphasizes evidence-based decision-making, knowledge management, and organizational learning, empowering M&E professionals to systematically capture lessons learned and translate insights into actionable improvements. Participants will gain hands-on skills to conduct structured learning reviews, facilitate after-action discussions, and produce high-impact reports that inform future strategies.

This course integrates practical tools, real-world case studies, and participatory methodologies to ensure participants can apply learning review processes within their organizational contexts. By leveraging data-driven insights, stakeholder engagement, and reflective evaluation practices, learners will strengthen their ability to foster a culture of continuous learning, adaptive programming, and results-oriented performance across teams and projects.

Course Duration

5 days

Course Objectives

By the end of this training, participants will be able to:

- Conduct systematic learning reviews to enhance program effectiveness.
- Design and implement after-action review frameworks for diverse projects.
- Apply evidence-based evaluation techniques to identify successes and gaps.
- Facilitate stakeholder-driven learning sessions for organizational improvement.
- Translate review findings into actionable recommendations.
- Integrate knowledge management practices into M&E workflows.
- Strengthen adaptive management skills through reflective learning.
- Use digital tools and dashboards for documenting and tracking lessons.
- Promote team collaboration and learning culture within programs.
- Develop high-quality, actionable after-action reports.
- Assess impact and outcomes through learning reviews.
- Enhance decision-making and policy influence through evidence.
- Apply best practices and case studies to real-world M&E scenarios.

Target Audience

- M&E officers and managers
- Program coordinators and project leads
- Development practitioners and consultants
- Knowledge management specialists
- Organizational learning and capacity-building staff
- Data analysts and research officers
- Policy advisors and program evaluators
- Team leaders responsible for continuous improvement

Course Modules

Module 1: Foundations of Learning Reviews and After-Action Reports

- Principles of learning reviews in M&E
- Difference between AARs and traditional evaluations
- Role of reflective practice in program improvement
- Integrating learning into adaptive management
- Case Study: UNDP post-project learning review

Module 2: Planning and Preparing for Reviews

- Defining objectives and scope of learning reviews
- Selecting stakeholders and participants
- Designing data collection tools for review sessions
- Setting timelines and responsibilities
- Case Study: USAID learning review in health programs

Module 3: Conducting After-Action Reviews

- Facilitating effective AAR sessions
- Encouraging open, honest feedback
- Documenting lessons learned systematically
- Applying participatory techniques
- Case Study: UNHCR refugee program AAR

Module 4: Data Analysis for Learning Reviews

- Analyzing qualitative and quantitative data
- Identifying patterns, successes, and gaps
- Prioritizing actionable insights
- Linking analysis to program objectives

- Case Study: World Bank infrastructure project review

Module 5: Reporting and Dissemination

- Structuring high-impact after-action reports
- Using storytelling for lessons learned
- Visualizing key insights through dashboards
- Strategies for stakeholder dissemination
- Case Study: Learning report for Save the Children program

Module 6: Embedding Learning into Programs

- Integrating recommendations into work plans
- Monitoring adoption of lessons learned
- Feedback loops for continuous improvement
- Aligning learning with organizational strategy
- Case Study: GIZ adaptive programming implementation

Module 7: Digital Tools and Technologies

- Leveraging collaborative platforms for reviews
- Using M&E software for tracking lessons
- Visualization tools for AAR findings
- Enhancing accessibility of reports
- Case Study: Oxfam learning review platform

Module 8: Building a Learning Culture

- Promoting reflective practices in teams
- Incentivizing knowledge sharing
- Overcoming barriers to organizational learning
- Aligning learning with strategic goals
- Case Study: CARE International knowledge management initiative

Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/learning-reviews-and-after-action-reports-in-m-e-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.