Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

ACCOUNTING AND FINANCE

Financial Management of NGOs and Civil Society Organisations Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

DURATION
5 Days Practical Hands-on

DELIVERY MODES
In-Person Class & Live Virtual

CERTIFICATION
Accredited Certificate of Completion

INTAKES / DATES
Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 25, 2026

Academic & Professional Training Year: 2026

DATASTAT TRAINING INSTITUTE

P.O. Box 102802-00101, Nairobi, Kenya

Training Centers: Nairobi • Mombasa • Kigali • Dubai • Live Virtual Academy

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Email: training@datastatresearch.org

www.datastatresearch.org

Financial Management of NGOs and Civil Society Organisations Training Course

Accounting and Finance • 5 Days Intensive • Accredited Certification

Course Overview

Financial Management of NGOs and Civil Society Organisations Training Course provides comprehensive knowledge and practical skills for managing financial resources, strengthening accountability, and ensuring the long-term financial sustainability of non-governmental organisations (NGOs) and civil society organisations (CSOs).

Key Skills & Software Tools Covered

MS Word • Microsoft Excel • QuickBooks Online • and Sage Intacct

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
30 Nov 2026 – 4 Dec 2026	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
7 Dec 2026 – 11 Dec 2026	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
14 Dec 2026 – 18 Dec 2026	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
21 Dec 2026 – 25 Dec 2026	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
28 Dec 2026 – 1 Jan 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
4 Jan 2027 – 8 Jan 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
11 Jan 2027 – 15 Jan 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
18 Jan 2027 – 22 Jan 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
25 Jan 2027 – 29 Jan 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
1 Feb 2027 – 5 Feb 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
8 Feb 2027 – 12 Feb 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
15 Feb 2027 – 19 Feb 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
22 Feb 2027 – 26 Feb 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
1 Mar 2027 – 5 Mar 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
8 Mar 2027 – 12 Mar 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
15 Mar 2027 – 19 Mar 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
22 Mar 2027 – 26 Mar 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
29 Mar 2027 – 2 Apr 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
5 Apr 2027 – 9 Apr 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
12 Apr 2027 – 16 Apr 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
19 Apr 2027 – 23 Apr 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
26 Apr 2027 – 30 Apr 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**

3 May 2027 – 7 May 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
10 May 2027 – 14 May 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
17 May 2027 – 21 May 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
24 May 2027 – 28 May 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
31 May 2027 – 4 Jun 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
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9 Aug 2027 – 13 Aug 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
16 Aug 2027 – 20 Aug 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
23 Aug 2027 – 27 Aug 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
30 Aug 2027 – 3 Sep 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
6 Sep 2027 – 10 Sep 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
13 Sep 2027 – 17 Sep 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
20 Sep 2027 – 24 Sep 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
27 Sep 2027 – 1 Oct 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
4 Oct 2027 – 8 Oct 2027	Nairobi	Classroom / 5d	**$3,000 USD / KES 220,000**
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* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

Financial Management of NGOs and Civil Society Organisations Training Course

Introduction

Financial Management of NGOs and Civil Society Organisations Training Course provides comprehensive knowledge and practical skills for managing financial resources, strengthening accountability, and ensuring the long-term financial sustainability of non-governmental organisations (NGOs) and civil society organisations (CSOs). The course explores strategic financial planning, budgeting, financial reporting, grant management, donor compliance, internal controls, financial risk management, and financial transparency. Participants will gain insights into modern financial management systems, results-based budgeting, financial governance, resource mobilisation, and international accounting standards applicable to development organisations.

Effective financial management is essential for maintaining donor confidence, achieving programme objectives, and demonstrating responsible stewardship of funds. This training examines international best practices, emerging financial technologies, audit requirements, and regulatory frameworks governing nonprofit organisations. Through practical exercises and global case studies, participants will develop the capacity to improve financial performance, prevent fraud, optimise resource allocation, and establish sustainable funding strategies that strengthen organisational impact and accountability.

Course Objectives

By the end of this course, participants will be able to:

- Apply strategic financial management principles in NGOs and CSOs.
- Develop effective organisational budgets and financial forecasts.
- Strengthen financial accountability and transparency.
- Implement donor compliance and grant management systems.
- Improve financial reporting and accounting practices.
- Establish effective internal controls and fraud prevention mechanisms.
- Apply financial risk assessment and mitigation strategies.
- Strengthen cash flow management and financial sustainability.
- Utilise financial analysis for evidence-based decision-making.
- Improve resource allocation and expenditure monitoring.
- Understand nonprofit taxation and regulatory compliance.
- Strengthen financial governance and audit readiness.
- Develop sustainable resource mobilisation strategies.

Organizational Benefits

- Improved financial accountability and transparency.
- Stronger donor confidence and funding relationships.
- Enhanced budgetary control and expenditure management.
- Reduced financial fraud and operational risks.
- Improved compliance with donor requirements.
- More accurate financial reporting and forecasting.
- Greater organisational financial sustainability.
- Improved resource utilisation and programme efficiency.
- Stronger internal audit and governance systems.
- Increased institutional credibility and operational effectiveness.

Target Audiences

- NGO finance managers and directors.
- Civil society organisation executives.
- Finance and accounting officers.
- Project and programme managers.

- Grants and donor compliance officers.
- Internal and external auditors.
- Development programme coordinators.
- NGO board members and financial administrators.

Course Duration: 5 days

Course Modules

Module 1: Fundamentals of NGO and CSO Financial Management

- Principles of nonprofit financial management and governance.
- Financial management frameworks and organisational structures.
- Accounting systems and financial policies.
- Roles and responsibilities in financial stewardship.
- Financial ethics, transparency and accountability.
- Case Study: Financial governance reforms at Oxfam International.

Module 2: Strategic Budgeting and Financial Planning

- Organisational budgeting and strategic financial planning.
- Programme-based and results-based budgeting.
- Budget preparation, review and approval processes.
- Financial forecasting and expenditure projections.
- Budget monitoring and variance analysis.
- Case Study: Budget management practices at the Bill and Melinda Gates Foundation.

Module 3: Grant Management and Donor Compliance

- Grant application budgeting and financial negotiations.
- Donor funding agreements and compliance requirements.
- Grant expenditure tracking and reporting.
- Restricted and unrestricted funding management.
- Donor audits and financial documentation.
- Case Study: European Union-funded NGO grant accountability systems.

Module 4: Financial Reporting and Accounting Standards

- Financial statements and nonprofit accounting principles.
- Cash flow statements and financial position reporting.
- International Financial Reporting Standards considerations.
- Management accounts and financial performance indicators.
- Financial disclosures and reporting transparency.
- Case Study: Charity financial reporting practices in the United Kingdom.

Module 5: Internal Controls, Auditing and Fraud Prevention

- Internal financial control systems and procedures.
- Fraud detection, prevention and financial investigations.
- Internal and external audit preparation.
- Procurement controls and expenditure authorisation.
- Financial risk assessment and mitigation.
- Case Study: World Vision's financial accountability and safeguarding controls.

Module 6: Cash Flow Management and Financial Sustainability

- Cash flow forecasting and liquidity management.
- Financial reserves and organisational sustainability.
- Revenue diversification and resource mobilisation.
- Cost control and operational expenditure optimisation.
- Long-term financial planning and sustainability strategies.

- Case Study: BRAC's diversified social enterprise funding model.

Module 7: Financial Governance, Compliance and Risk Management

- Financial governance frameworks and board oversight.
- Regulatory compliance and nonprofit taxation.
- Financial policies and organisational accountability.
- Risk management and financial due diligence.
- Fraud reporting and whistleblowing mechanisms.
- Case Study: Transparency International's financial governance practices.

Module 8: Financial Performance Analysis and Digital Financial Management

- Financial ratio analysis and performance measurement.
- Digital accounting systems and financial automation.
- Financial dashboards and data-driven decision-making.
- Financial management software and cybersecurity.
- Monitoring, evaluation and financial impact assessment.
- Case Study: Digital financial management transformation in international humanitarian organisations.

Training Methodology

- Interactive presentations and expert-led discussions.
- Practical financial planning and budgeting exercises.
- Group assignments and financial reporting simulations.
- International NGO case studies and comparative analysis.
- Role-playing exercises on donor compliance and auditing.
- Practical demonstrations of digital financial management tools.

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/financial-management-of-ngos-and-civil-society-organisations-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.