Datastat Research
Building Capacity in Training and Research

# DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

MONITORING AND EVALUATION

# After-Action Reviews (AAR) in M&E Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

## PROGRAM SPECIFICATIONS & HIGHLIGHTS

DURATION
**5 Days Practical Hands-on**

DELIVERY MODES
**In-Person Class & Live Virtual**

CERTIFICATION
**Accredited Certificate of Completion**

INTAKES / DATES
**Multiple Cohort Schedules Included**

PREPARED FOR:

**Valued Participant**

Email: training@datastatresearch.org | Issued: November 21, 2026

**Academic & Professional Training Year: 2026**

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# After-Action Reviews (AAR) in M&E Training Course

**Monitoring and Evaluation • 5 Days Intensive • Accredited Certification**

## Course Overview

After-Action Reviews (AAR) in M&E Training Course equips M&E professionals with practical, evidence-driven methodologies to systematically capture implementation insights, performance gaps, unintended outcomes, and operational lessons immediately after project activities, interventions, or critical milestones.

### Key Skills & Software Tools Covered

Reflection facilitation • Lessons learned documentation • Performance analysis • Improvement planning

## Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

| TRAINING DATES | LOCATION / VENUE | FORMAT / DURATION | INVESTMENT (FEE) |
|---|---|---|---|
| **12 Jan 2026 – 16 Jan 2026** | Nairobi | Classroom / 5d | **$1,500 USD / KES 110,000** |
| **12 Jan 2026 – 16 Jan 2026** | Kigali | Classroom / 5d | **$3,000 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Dubai | Classroom / 5d | **$5,000 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Cape Town | Classroom / 5d | **$4,500 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Addis Ababa | Classroom / 5d | **$3,000 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Singapore | Classroom / 5d | **$5,000 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Istanbul | Classroom / 5d | **$5,000 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Bangkok | Classroom / 5d | **$5,000 USD / KES 90,000** |
| **12 Jan 2026 – 16 Jan 2026** | Accra | Classroom / 5d | **$4,000 USD / KES 90,000** |
| **19 Jan 2026 – 23 Jan 2026** | Nairobi | Classroom / 5d | **$1,500 USD / KES 110,000** |
| **19 Jan 2026 – 23 Jan 2026** | Kigali | Classroom / 5d | **$3,000 USD / KES 90,000** |
| **19 Jan 2026 – 23 Jan 2026** | Dubai | Classroom / 5d | **$5,000 USD / KES 90,000** |

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

## Course Curriculum & Modules

**After-Action Reviews (AAR) in M&E Training Course**

**Introduction**

**After-Action Reviews (AARs) are a powerful, real-time learning and accountability tool increasingly embedded in adaptive management, results-based management (RBM), and utilization-focused evaluation frameworks. After-Action Reviews (AAR) in M&E Training Course equips M&E professionals with practical, evidence-driven methodologies to systematically capture implementation insights, performance gaps, unintended outcomes, and operational lessons immediately after project activities, interventions, or critical milestones. Participants will learn how to transform experiential knowledge into actionable evaluation evidence that strengthens program effectiveness, transparency, and continuous improvement.**

**Designed for development, humanitarian, public sector, and impact-oriented organizations, this course integrates AAR facilitation techniques, learning loops, data synthesis, knowledge management systems, and decision-support mechanisms. Through hands-on case studies, participants will apply AAR tools to real-world M&E scenarios, ensuring lessons learned are institutionalized, communicated, and translated into strategic adaptation, policy influence, and improved development outcomes.**

**Course Duration**

**5 days**

## Course Objectives

By the end of this course, participants will be able to:

- Apply After-Action Review frameworks within M&E systems
- Integrate AARs into adaptive management and learning agendas
- Design structured AAR processes for projects and programs
- Facilitate participatory, inclusive AAR sessions
- Capture implementation evidence and performance insights
- Analyze successes, failures, and unintended consequences
- Link AAR findings to results frameworks and indicators
- Strengthen organizational learning and knowledge retention
- Translate AAR outputs into actionable recommendations
- Support real-time decision-making and course correction
- Document AAR findings using standardized M&E reporting tools
- Institutionalize AARs across projects, portfolios, and policies
- Use AAR evidence to enhance accountability, learning, and impact

Target Audience

- Monitoring & Evaluation Officers and Specialists
- Program and Project Managers
- Learning, Knowledge Management & Adaptive Management Leads
- Donor-Funded Project Teams
- Government Planning and Performance Units
- Humanitarian and Development Practitioners
- Policy Analysts and Results Advisors
- NGO and CSO Technical Staff

Course Modules

## Module 1: Introduction to After-Action Reviews in M&E

- AAR concepts and origins
- AAR vs lessons learned reviews
- Role of AARs in adaptive M&E
- Learning loops and feedback systems
- Case Study: AAR use in emergency response programs

## Module 2: Designing an Effective AAR Framework

- Core AAR questions and logic
- Timing and scope of AARs
- Stakeholder roles and participation
- Ethical and learning-focused facilitation
- Case Study: Designing AARs for health projects

## Module 3: Facilitating High-Impact AAR Sessions

- Participatory facilitation techniques
- Creating safe learning environments
- Managing power dynamics and bias
- Documentation and evidence capture
- Case Study: Multi-stakeholder AAR facilitation

## Module 4: Evidence Collection and Data Analysis

- Qualitative and rapid data capture tools
- Performance reflection techniques
- Root cause and gap analysis

- Synthesizing findings for M&E use
- Case Study: Analyzing implementation challenges

### Module 5: Integrating AARs into M&E Systems

- Linking AARs to logframes and KPIs
- Using AAR findings in evaluations
- Adaptive management dashboards
- Alignment with donor reporting requirements
- Case Study: Embedding AARs into RBM systems

### Module 6: Learning, Knowledge Management & Use

- Knowledge capture and storage systems
- Learning briefs and action plans
- Organizational learning strategies
- Promoting evidence use
- Case Study: Institutional learning through AARs

### Module 7: From AAR Findings to Action

- Translating insights into decisions
- Developing corrective action plans
- Tracking implementation of lessons
- Accountability and follow-up mechanisms
- Case Study: Program adaptation using AAR evidence

### Module 8: Institutionalizing AARs for Sustainability

- Policy and SOP integration
- Scaling AARs across portfolios
- Capacity building and coaching
- Measuring AAR effectiveness
- Case Study: Organization-wide AAR adoption

Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

## Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

## How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/after-action-reviews-aar-in-m-e-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.