Datastat Research
Building Capacity in Training and Research

DATASTAT TRAINING IN

OFFICIAL COURSE PROSPECTUS

Center for Advanced Research & Professional Development

Nairobi Training Center • Global Virtual Academy • Corporate On-Site

ACCOUNTING AND FINANCE

Accounting for Non-Profit Organisations and Grant Funding Training Course

Comprehensive Course Syllabus, Practical Modules & Upcoming Schedules

PROGRAM SPECIFICATIONS & HIGHLIGHTS

- **DURATION**
  5 Days Practical Hands-on
- **DELIVERY MODES**
  In-Person Class & Live Virtual
- **CERTIFICATION**
  Accredited Certificate of Completion
- **INTAKES / DATES**
  Multiple Cohort Schedules Included

PREPARED FOR:

Valued Participant

Email: training@datastatresearch.org | Issued: November 24, 2026

Academic & Professional Training Year: 2026

DATASTAT TRAINING INSTITUTE

P.O. Box 102802-00101, Nairobi, Kenya

Training Centers: Nairobi • Mombasa • Kigali • Dubai • Live Virtual Academy

Tel: +254 724 527 104 | +254 734 969 612

Email: training@datastatresearch.org

www.datastatresearch.org

Accounting for Non-Profit Organisations and Grant Funding Training Course

Accounting and Finance • 5 Days Intensive • Accredited Certification

Course Overview

Accounting for Non-Profit Organisations and Grant Funding Training Course is designed to strengthen financial management, accounting transparency, and accountability in charitable organisations, non-governmental organisations (NGOs), foundations, community-based organisations, and development institutions.

Key Skills & Software Tools Covered

MS Word • Microsoft Excel • QuickBooks Online • and Sage Intacct

Upcoming Training Schedules

Confirmed cohort intakes and venues. Both physical in-person classroom and live virtual online seats are available.

TRAINING DATES	LOCATION / VENUE	FORMAT / DURATION	INVESTMENT (FEE)
30 Nov 2026 – 4 Dec 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
7 Dec 2026 – 11 Dec 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
14 Dec 2026 – 18 Dec 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
21 Dec 2026 – 25 Dec 2026	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
28 Dec 2026 – 1 Jan 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
4 Jan 2027 – 8 Jan 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
11 Jan 2027 – 15 Jan 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
18 Jan 2027 – 22 Jan 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
25 Jan 2027 – 29 Jan 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
1 Feb 2027 – 5 Feb 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
8 Feb 2027 – 12 Feb 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
15 Feb 2027 – 19 Feb 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
22 Feb 2027 – 26 Feb 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
1 Mar 2027 – 5 Mar 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
8 Mar 2027 – 12 Mar 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
15 Mar 2027 – 19 Mar 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
22 Mar 2027 – 26 Mar 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
29 Mar 2027 – 2 Apr 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
5 Apr 2027 – 9 Apr 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
12 Apr 2027 – 16 Apr 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
19 Apr 2027 – 23 Apr 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
26 Apr 2027 – 30 Apr 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**

3 May 2027 – 7 May 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
10 May 2027 – 14 May 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
17 May 2027 – 21 May 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
24 May 2027 – 28 May 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
31 May 2027 – 4 Jun 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
7 Jun 2027 – 11 Jun 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
14 Jun 2027 – 18 Jun 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
21 Jun 2027 – 25 Jun 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
28 Jun 2027 – 2 Jul 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
5 Jul 2027 – 9 Jul 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
12 Jul 2027 – 16 Jul 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
19 Jul 2027 – 23 Jul 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
26 Jul 2027 – 30 Jul 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
2 Aug 2027 – 6 Aug 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
9 Aug 2027 – 13 Aug 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
16 Aug 2027 – 20 Aug 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
23 Aug 2027 – 27 Aug 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
30 Aug 2027 – 3 Sep 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
6 Sep 2027 – 10 Sep 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
13 Sep 2027 – 17 Sep 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
20 Sep 2027 – 24 Sep 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
27 Sep 2027 – 1 Oct 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
4 Oct 2027 – 8 Oct 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
11 Oct 2027 – 15 Oct 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
18 Oct 2027 – 22 Oct 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
25 Oct 2027 – 29 Oct 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
1 Nov 2027 – 5 Nov 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
8 Nov 2027 – 12 Nov 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
15 Nov 2027 – 19 Nov 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
22 Nov 2027 – 26 Nov 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
29 Nov 2027 – 3 Dec 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
6 Dec 2027 – 10 Dec 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**

13 Dec 2027 – 17 Dec 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**
20 Dec 2027 – 24 Dec 2027	Nairobi	Classroom / 5d	**$1,500 USD / KES 110,000**

* Corporate discounts and customized cohort scheduling are available for teams of 3 or more participants.

Course Curriculum & Modules

Accounting for Non-Profit Organisations and Grant Funding Training Course

Introduction

Accounting for Non-Profit Organisations and Grant Funding Training Course is designed to strengthen financial management, accounting transparency, and accountability in charitable organisations, non-governmental organisations (NGOs), foundations, community-based organisations, and development institutions. The course provides practical knowledge of non-profit financial reporting, fund accounting, grant management, budgeting, financial compliance, internal controls, and financial sustainability. Participants will explore internationally recognised accounting principles, donor financial reporting requirements, restricted and unrestricted funds, financial stewardship, and effective resource allocation to improve organisational performance and transparency.

The programme also examines the complete grant funding lifecycle, from funding proposal development and grant budgeting to financial monitoring, expenditure tracking, donor reporting, and grant closure. Through practical exercises and global case studies, participants will develop competencies in managing donor-funded projects, preventing financial mismanagement, strengthening audit readiness, and ensuring compliance with donor regulations. The training integrates modern financial management practices, digital accounting systems, risk-based internal auditing, and results-based financial reporting to promote accountability, operational efficiency, and long-term financial sustainability in non-profit organisations.

Course Objectives

By the end of this course, participants will be able to:

- Apply non-profit accounting principles and international financial reporting practices.
- Develop effective fund accounting and financial management systems.
- Prepare accurate financial statements and donor reports.
- Manage restricted and unrestricted grant funding.
- Develop realistic grant budgets and financial forecasts.
- Strengthen internal controls and financial accountability.
- Apply donor compliance and grant management requirements.
- Monitor project expenditure and financial performance.
- Conduct grant financial reconciliations and audits.
- Identify financial risks and implement mitigation strategies.
- Improve financial transparency and organisational governance.
- Utilise digital accounting systems for financial reporting.
- Develop sustainable financial management and resource mobilisation strategies.

Organizational Benefits

- Improved financial accountability and transparency.
- Stronger donor confidence and funding relationships.
- Reduced financial mismanagement and fraud risks.
- Enhanced grant compliance and reporting accuracy.
- Better financial planning and resource allocation.
- Improved audit preparedness and internal controls.
- Increased operational efficiency and cost management.
- Stronger organisational financial sustainability.
- Improved project financial monitoring and evaluation.
- Enhanced institutional credibility and governance.

Target Audiences

- NGO finance managers and accountants.
- Non-profit organisation directors and executives.
- Grant management and compliance officers.

- Project managers and programme coordinators.
- Development finance and fundraising professionals.
- Internal auditors and external auditors.
- Donor-funded project administrators.
- Financial controllers and budget analysts.

Course Duration: 5 days

Course Modules

Module 1: Fundamentals of Non-Profit Accounting

- Principles and characteristics of non-profit financial accounting.
- Differences between commercial and non-profit accounting.
- Financial accountability and stewardship principles.
- Accounting standards and regulatory frameworks.
- Financial governance in charitable organisations.
- Case study: Financial accountability practices at Oxfam International.

Module 2: Fund Accounting and Financial Reporting

- Fund accounting principles and classifications.
- Restricted, unrestricted, and designated funds.
- Recording donations, grants, and contributions.
- Preparing non-profit financial statements.
- Financial disclosures and reporting requirements.
- Case study: Fund accounting practices at the Bill and Melinda Gates Foundation.

Module 3: Grant Funding Management

- Grant funding sources and donor requirements.
- Grant application and approval processes.
- Grant agreements and financial obligations.
- Grant disbursement and expenditure management.
- Grant lifecycle management and documentation.
- Case study: Global Fund grant management and financial accountability.

Module 4: Grant Budgeting and Financial Planning

- Developing project-based grant budgets.
- Cost allocation and indirect cost management.
- Budget justification and financial forecasting.
- Budget revisions and expenditure controls.
- Cash flow projections and financial sustainability.
- Case study: UNICEF programme budgeting and resource allocation.

Module 5: Donor Compliance and Financial Accountability

- Understanding donor financial regulations.
- Compliance with grant agreements and funding conditions.
- Financial documentation and supporting evidence.
- Procurement controls and expenditure eligibility.
- Donor reporting deadlines and accountability.
- Case study: European Union-funded development project compliance.

Module 6: Internal Controls, Auditing and Risk Management

- Designing effective internal financial controls.
- Fraud prevention and financial risk assessment.
- Internal and external audit procedures.
- Bank reconciliations and financial verification.

- Audit trails and financial documentation.
- Case study: Financial oversight and audit controls in international NGOs.

Module 7: Financial Monitoring and Performance Reporting

- Project expenditure tracking and financial monitoring.
- Variance analysis and budget performance assessment.
- Financial dashboards and management reports.
- Monitoring grant utilisation and burn rates.
- Financial indicators and performance measurement.
- Case study: World Vision's project financial monitoring practices.

Module 8: Digital Accounting and Financial Sustainability

- Introduction to digital accounting systems for NGOs.
- Financial automation and cloud-based reporting.
- Data security and financial information management.
- Resource mobilisation and funding diversification.
- Financial sustainability and long-term planning.
- Case study: Digital financial management and sustainability at Save the Children.

Training Methodology

- Interactive presentations and facilitator-led discussions.
- Practical accounting exercises and financial statement preparation.
- Group work involving grant budgeting and financial reporting.
- International case studies and organisational simulations.
- Hands-on donor compliance and audit documentation exercises.
- Knowledge assessments, peer learning, and practical evaluations.

Register as a group from 3 participants for a Discount

Send us an email: info@datastatresearch.org or call +254724527104

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to DATASTAT CONSULTANCY LTD account, as indicated in the invoice so as to enable us prepare better for you.

Certification & Learning Methodology

- Hands-on practical delivery with real-world datasets, case studies, and lab exercises.
- Post-training mentorship, access to class resources, and customized follow-up support.
- Participants who successfully complete the course receive an accredited Datastat Certificate of Completion.

How to Enroll & Reserve Your Seat

1. Online Registration: Visit https://datastatresearch.org/courses/accounting-for-non-profit-organisations-and-grant-funding-training-course to register online.
2. Email Booking: Send participant details to training@datastatresearch.org for official invoice & reservation.
3. Support & Assistance: Inquire via phone +254 724 527 104 | +254 734 969 612.